

***New Directions* Resource/Service Coordinators**

WHO

Resource/Service Coordinator currently working with the individual/family unless the individual/family is dissatisfied and would like to change. If the individual/family does not have a resource/service coordinator one will be assigned according to the usual procedure at the regional office. In the future resource/service coordinators may “specialize” in *New Directions*?

WHEN

After the Regional *New Directions* Coordinator receives the Regional Information Form, chats with the individual/family, confirms initial eligibility and determines there is capacity on the waiver.

WHY

Coordinate planning and budgeting process
Assist individual/family to interview & choose a support broker
Assist the individual/family to choose an FMS, if they have not already
Ensure the *New Directions* Individual Plan and Budget is completed and submitted to the regional *New Directions* Coordinator
Act as one of the checks and balances to ensure quality services/supports
 Monitor monthly budget statement
 Monitor Emergency Back Up usage

HOW

Meet with individual to determine what type of person-centered/person-directed planning they want to do or have already done

Assist the individual/family to interview and hire a support broker & document as required

Work with the individual/family, support broker and supporters to decide how to budget, plan for and implement the future identified through the person-centered/person-directed process

Complete the *New Directions* Individual Plan and Budget which includes all the necessary waiver paperwork

Assist the individual/family to complete the MA application, as necessary

WHERE

At the place(s) and times identified by the individual/family and the team of supporters.